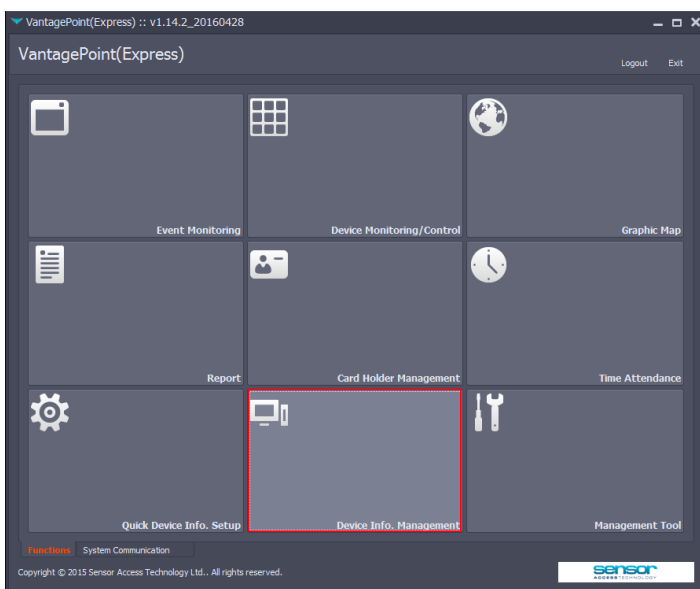


How To - Batch uploading to a VC controller

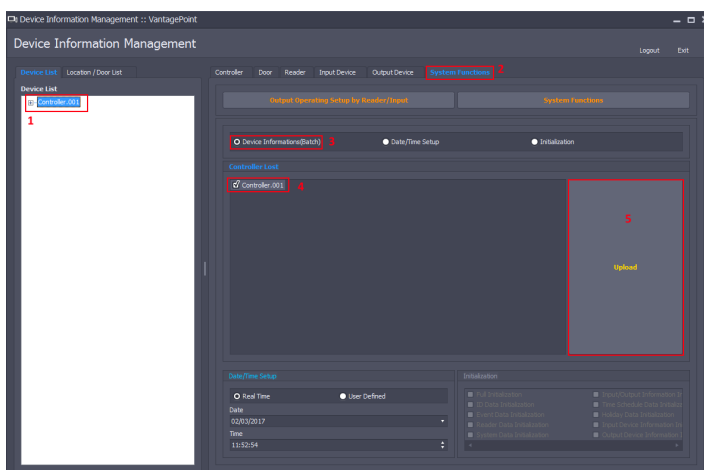
Batch loading to a VC controller in VantagePoint Software

After adding your cardholder to VantagePoint software its always a good idea to perform a batch upload to all controllers.

1. At the VantagePoint main screen click the **Device Info. Management** tile



2. At the **Device Info. Management** window:
Highlight the controllers you wish to batch upload to [1]
Select the **System Functions** tab [2]
Click the **Device Information** radio button [3]
Ensure from the **Controller List** all controllers to be batch uploaded to have a tick in their check box [4]
Click the **Upload** button [5]



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3. A progress bar will now be displayed.

